



2012 Korean Cultural Heritage Grants

Cultural Heritage Administration

189, Cheongsa-ro, Seo-gu, Daejeon, 302-701, Republic of Korea
Tel:82-42-481-3188 Fax: 82-42-481-3199 <http://www.cha.go.kr>

March 1, 2012

Dear Museums and Libraries,

We at the Cultural Heritage Administration (CHA) of the Republic of Korea are pleased to inform you that the Korean Cultural Heritage grants are now open to organizations housing cultural heritages of Korea. This grant is designed for support of Korean artifacts to be properly managed and respected. In addition, the funding is also for exhibitions and educational programs to promote Korean cultural heritage in your institution. Through this mutually beneficial program, we at CHA hope you will take advantage of the grants and ask you to fill out the following form and submit it by **April 30, 2012**. Thank you and good luck.

Please see below for further information.

✓ **Scope of support:**

- **Utilization of Korean artifacts:** Exhibition and education programs, publishing PR materials such as brochures and catalogues, updating websites, etc.

✓ **Qualification for application:** Museums, galleries and libraries housing Korean artifacts

✓ **Amount of grant (total sum):** 94,000 USD (Approx. 100 million KRW)

✓ **Application deadline:** April 30, 2012

✓ **How to apply:**

- Complete the attached application form and send it to the address below.

Overseas Korean Heritage Affairs Division,

Cultural Heritage Administration (CHA) of Korea

189, Cheongsa-ro, Seo-gu, Daejeon, 302-701, Republic of Korea



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(Tel: 82-42-481-3188 Fax: 82-42-481-3199 <http://www.cha.go.kr>)

-E-mail application is welcome, send to: yayagom@korea.kr

Subject line: KCH Grants / Your institution name

✓ **Award process:**

-Notification for the application: March, 2012

(Posting the notification on websites of relevant institutions and sending an email to the institutions)

-Accepting the application: until April 30, 2012

-Evaluation of projects: May, 2012

*Evaluation will be based on submitted documents.

-Notification of the result: May, 2012

- Signing memorandum of understanding (MOU): June, 2012

- Awarding grants: beginning July, 2012

✓ **Questions about application:**

-E-mail: yayagom@korea.kr

-Tel.: 82-42-481-3188

-Address: Overseas Korean Heritage Affairs Division,

Cultural Heritage Administration (CHA) of Korea

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APPLICATION

(CHA-OKHA001)

Institution	Name of Institution					
	Address					
	Requesting grants for	Utilization of the Collection	<input type="checkbox"/> Publishing catalogue <input type="checkbox"/> Exhibition <input type="checkbox"/> Brochure for promotion <input type="checkbox"/> Education programs <input type="checkbox"/> Updating website			
			Others			
	Website	http://www.				
	Tel.		Fax			
Representative	Name					
	Contact	Tel. (Office)		E-mail		
		Mobile		Fax		
Contact Person	Title/Division					
	Name					
	Contact	Tel. (Office)		E-mail		
		Mobile		Fax		
Attached forms	1-1. General Information (CHA-OKHA001-1)		2. Information on Korean artifacts in your institution (Including channel of acquisition) (CHA-OKHA002)			
	1-2. Results of Institution's Activities (CHA-OKHA001-2)		3. Project Plan (Summary) (CHA-OKHA003)			
	1-3. Curator for Korean Artifacts (CHA-OKHA001-3)		3-1. Budget Proposal of the Project (CHA-OKHA003-1)			
		4. Institution Profile (CHA-OKHA004)				

As Director of the Applying Museum/Gallery/Library,

I hereby certify that the provided information is true and correct and I understand and agree with the purpose of 2012 Korean Cultural Heritage Grants supported by Cultural Heritage Administration (CHA) of the Republic of Korea. Also agreeing that the results of the proposed project can be publicised,

I submit this application form to CHA.

Date: _____

Signature: _____

Name of the Institution: _____ (Official seal)

(Scanned forms of the director's signature and the official seal of the institution are required.)



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□ General Information

(CHA-OKHA001-1)

Name of Institution						
Date of Foundation						
Number of Personnel	Director	Curators		Other staff	Total Number	
		For non-Korean artifacts	For Korean artifacts			
Volunteers	Total Number		Category of Volunteers			
			Guide to exhibits / Education / Others			
Visitors (in 2011)	Total Number		Opening Hours			
			Closed days			
Korean art at your institution	Ceramics	Paintings/Calligraphic works	Books/Document s	Metal works	Others	Total Number
Other information on the Korean art gallery of your institution						
Activities your institution carried out for the past three years (2009-2011) relating Korean artifacts	Project Title		Period	Note		
	(Example)		July 5 – Sept. 4, 2009	154 pieces of Goryeo Celadon were displayed		
	Special Exhibition of Celadon from the Goryeo Dynasty					



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Planned activities related to Korean artifacts for the next three years (2013-2015)	Project Title	Period	Note
Publications by your institution for the past three years(2009-2011) related to Korean artifacts	Title	Date of Publication	Subject
			ISBN/ Notes
Major projects and exhibitions containing Korean artifacts for 2012			



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Activities by your institution on utilizing Korean artifacts and introducing Korean culture for the past three years

(CHA-OKHA001-2)

Utilization of Korean Artifacts	
Introducing Korean culture	

Curator for Korean Artifacts

(CHA-OKHA001-3)

Curator for Korean artifacts	<input type="checkbox"/> We do have. <input type="checkbox"/> We don't have.
Plans for hiring a curator for Korean artifacts in the next three years	<input type="checkbox"/> We do have. <input type="checkbox"/> We don't have.
Plans for hiring a curator for artifacts of other Asian country	■ Relevant country : Number of curators:



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■ PROJECT PLAN (Summary)

(CHA-OKHA003)

*Please outline the project on this page, and write a separate and more detailed project plan (free format) and submit it with this form.

Outline	
Purpose and objectives of the project	
Direction of the project	



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□ Budget Proposal of the Project

(CHA-OKHA003-1)

Category		Estimated cost	Justification for the cost
Funding from your institution dedicated to Korean art	<ul style="list-style-type: none"> ● (Example) Expected revenues from a project ● ● 		* Unit: your national currency
The amount your institution requests to CHA			* Unit: KRW (under 100,000,000 won)
Total			



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Other comments or proposals about the project



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Main projects of your institution	<ul style="list-style-type: none">○○
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Date: _____

Signature by Director: _____

Name of Institution: _____